

## Mailbox Guidelines and Replacement Policy

The following was approved to add to newsletter going out with tax bills for Summer 2005

### **New Mailbox Policy for Snowplowing:**

Snowplow operators in Troy are no longer responsible for mailboxes moved or damaged by the plowing operations.

Broken mailbox posts may happen during a snowstorm, even though our plow drivers are warned to take all precautions to avoid striking them with the wing of the plow.

### ***Some tips on placement of mailboxes that will help minimize the chance of damage:***

- Place reflective material on the side of the box visible to approaching traffic, also 4" high letters to identify the address is recommended to assist emergency vehicles.
- Mailbox post size must not exceed 4" by 4" for a wooden post or 2" in diameter for a steel pipe post for roadside barrier safety.
- Mailboxes should be installed at least 42 inches (area box sits on) high to provide clearance for the plow wing. The use of an external arm with a free-swinging mailbox is recommended also.
- Set the mailbox back at the far edge of the road shoulder to provide the maximum possible roadway clearance. For curbed roads the face of the mailbox should be 8-12 inches back from the curb face.

**THE TOWN WILL NOT REPLACE OR REIMBURSE FOR MAILBOX REPLACEMENT. STATE OF MAINE LAW VIEWS MAILBOXES AS AN ENCROACHMENT IN THE PUBLIC WAY PUT THERE AT THE OWNER'S RISK AND MUNICIPALITIES ARE NOT LEGALLY LIABLE FOR ANY DAMAGE OR REPAIRS TO MAILBOXES DUE TO PLOWING OPERATIONS.**